



Midcoast Regional Redevelopment Authority
Financial Officer

Brunswick Landing is a vibrant community and business campus located on the site of the former Naval Air Station Brunswick in Maine. It serves as a hub for innovation, economic development, and collaboration, providing a dynamic environment for businesses to thrive and grow. With a focus on fostering innovation and supporting entrepreneurs, Brunswick Landing offers a range of resources and amenities to help businesses succeed.

The Midcoast Regional Redevelopment Authority is seeking to hire a Financial Officer to assist in the financial operation of agency. Under the general direction of the Deputy Director/ Chief Financial Officer, the Finance Officer performs varied bookkeeping and accounting support duties to maintain accounting and related records for Midcoast Regional Redevelopment Authority (MRRA), Brunswick Landing Realty Redevelopment (BLRD) and Brunswick Landing Electric Utility (BLEU). This includes recording and processing various standard accounting procedures including accounts payable, accounts receivable, purchase orders, journal entry, utility billing and payment on a computerized accounting system (currently using QuickBooks).

Compensation range is \$33.00 to \$36.50 to per hour, paid vacation and holidays, and 401(a) retirement program.

To view the Position Description in its entirety, visit: www.brunswicklanding.us. Submit a resume and cover letter to Jeffrey Jordan, Deputy Director at jeffreyj@mrra.us.

Resumes will be reviewed as received and this position will remain open until filled. Priority review to applications received by **April 29, 2024**.

Join us at Brunswick Landing and be part of a team dedicated to driving innovation and economic growth in Maine!