MRRA Board Meeting Agenda

August 27, 2025, at 4:00pm

Hybrid / Zoom
Town of Brunswick – (Town Chambers)
85 Union St, Brunswick, ME 04011

Agenda Item	**Requested Action**

1. Call to Order

2. Welcome and Introductions

3. Approval of Board of Trustees Special Board Meeting Minutes of July 16, 2025 **Approval**

4. Committee Reports

   - Executive Committee
     - Meeting Minutes August 6, 2025

   - Finance Committee
     - Meeting Minutes of August 20, 2025
     - Meeting Minutes of July 16, 2025

5. Consideration of acceptance of the financial reports for the period ending June 30, 2025. **Approval**

6. Executive Director's Report

7. Other Business

Proposed Shared-Use Pathway – Jordan Ave - (Dan Stevenson)

- MRRA to continue working with the Town of Brunswick to complete the final easement language for the proposed shared-use pathway from Jordan Ave. intersection to the Perimeter Trail on Brunswick Landing.

FlightLevel Aviation Contract

- Consideration of acceptance of the contract between MRRA and FlightLevel Aviation. **Approval**

New Position – Facilities Maintenance Manager

- Consideration of acceptance to create the Facilities Maintenance Manager position who will report directly to Eric Perkins, Facilities Director. **Approval**

Personnel Budget Amendment

- Consideration of acceptance of a budget amendment regarding personnel. **Approval**

Revolving Loan Fund Program

- Consideration of acceptance to make budget adjustments with the termination of the Revolving Loan Fund program and that all future proceeds from the payment to the loan fund be dedicated to the Capital Improvement Reserve Fund. **Approval**

Appropriation of Funds for Two Capital Improvement Projects

- Consideration of acceptance for the appropriation of funds for two capital improvement projects. **Approval**
    - The first project is funding of the full depth reconstruction and creation of a twenty-four-foot-wide Katahdin Drive between the intersections of Pegasus Street and Allagash Drive at a cost of $420,654.67. The project would also include revenue to cover change orders related to the collection and treatment of groundwater for PFAS contamination at a cost of $521,890.93. In order to close out the FY 2023 Capital Improvement Program, there is an unfunded need of $779,600.
    - These two projects total $1,079,600 which can be cash flowed through the Capital Reserve $846,600 ($420,700 from the Roadway Reserve and $425,900 from the Capital Reserve account) and the closing property sale closings of $233,000 scheduled for September 2025.

Award of bid to Energy New England

- Consideration to authorize an award of bid to Energy New England for regional network services and market participant services with ISO New England on behalf of the Brunswick Landing Electric Utility. **Approval**

8. Public Comment

9. Executive Session – Legal Rights and Duties (1 MRSA Sec. 405(6)(E))

10. Adjourn