REQUEST FOR PROPOSALS
MRRA-Midcoast Regional Redevelopment Authority
Qualified Environmental Professional (QEP)
Proposal Due Date: Thursday, May 21, 2026 by 2:00pm

The Midcoast Regional Redevelopment Authority (MRRA) is seeking a Qualified Environmental Professional (QEP) to serve as a high-level Environmental Liaison. MRRA is responsible for the redevelopment of Brunswick Landing, the former Naval Air Station Brunswick, a complex project requiring regular coordination between federal, state, and local entities.

The successful candidate will provide technical expertise, regulatory interpretation, and communication support to ensure that environmental remediation and redevelopment activities align with MRRA's mission and public safety standards. MRRA is a municipal corporation and a public instrumentality of the State of Maine created by statute 13 MRSA §13083-G. The purpose of MRRA is to implement the reuse plans for the former Naval Air Station Brunswick (NAS Brunswick) and the Annex Facility in Topsham. The authority is governed by a thirteen-member board of trustees.

Project Objectives

The QEP shall serve as the primary technical point of contact for MRRA regarding environmental matters. Key responsibilities include:

- Inter-Agency Coordination: Represent MRRA at environmental review meetings with the Town of Brunswick, the U.S. Navy, and regulatory agencies.
- Technical Document Review: Review and analyze complex technical documents, reports, and environmental data provided by third-party contractors or federal, state, and local entities.
- Executive Summaries: Provide clear, concise summaries of technical findings and data to MRRA staff and leadership to facilitate informed decision-making.
- Regulatory Interpretation: Provide expert guidance on evolving environmental regulations, with a specific focus on PFAS/PFOS criteria and emerging contaminants.
- Remediation Planning: Review and edit environmental remediation plans to ensure they are in synch with regulatory compliance and MRRA's long-term redevelopment goals.

- Public Engagement Support: Serve as a technical resource for public inquiries; draft responses to community questions regarding environmental concerns, or connect public with appropriate regulatory agencies with support from MRRA leadership.

- Legal & Compliance Guidance: Provide guidance on environmental documentation and work closely with MRRA's legal counsel on compliance-related issues.

Goal

The QEP will support MRRA achieve the following strategic goals:

- Provide the public and stakeholders accessible information regarding the environmental matters and connect them with appropriate regulatory agencies as needed.

- Support collaborative efforts with the US Navy, Town of Brunswick officials, regulatory agencies and other stakeholders.
- Support, where necessary, review and analysis of ongoing environmental sampling and or/monitoring oversight of environmental stewardship consistent with federal and state laws and regulations on the landing.
- Timely submission of all required reports and public information.

Scope of Services:

MRRA's Executive Director will supervise all work elements.

General Requirements

The QEP will provide services for the following:

- Review existing and ongoing reports for Brunswick Landing.
- Provide MRRA guidance on environmental initiatives and activities, and redevelopment activities at Brunswick Landing.
- Assist with applicable permitting, and other relevant environmental and regulatory compliance.
- Review and submit required reports to regulatory agencies as required.
- Attend and participate in, select public meetings as needed.

Project Deliverables:

The QEP will provide ongoing environmental support to technical oversight and inter-agency coordination. The resulting contract for services will be for a period of one year, and subject to annual budget availability.

Budget: $60,000

Project Schedule:

Work associated with this project will begin as soon as possible after awarding of the contract. Extension of this timeframe is anticipated for a twelve (12) month period as funding allows but is not guaranteed.

Compensation:

Payment for services through monthly invoicing is expected.

To be considered, three (3) copies of the proposal must be received by the **Deputy Director of the Midcoast Regional Redevelopment Authority, Suite 200, 15 Terminal Road, Brunswick, Maine 04011 by 2:00 p.m. on Thursday, May 21, 2026.** Envelopes shall be clearly marked "Qualified Environmental Professional (QEP)" Proposals received after that time and date may not be accepted.

MRRA reserves the right to accept or reject any or all proposals, parts thereof, and to further make modifications as it deems in the best interest of MRRA. It also reserves the right to retain all proposals submitted and to use any ideas in a proposal regardless of whether that proposal is selected. Submission of a proposal indicates acceptance by the firm of the conditions contained within this request for proposals.

Direct all questions to Ashley Rand, Deputy Director of MRRA. Responses from MRRA that substantially alter this RFP will be issued in the form of a written addendum to all those who have contacted MRRA with a formal initial expression of interest. All proposals submitted shall remain open to acceptance for thirty days from their opening.

Selection Criteria

MRRA review committee will review submissions, may or may not hold interviews and rank proposals. MRRA is not bound by the lowest cost proposal and may accept the proposal that is considered the best value.

MRRA will evaluate proposals on criteria outlined herein and may be weighted by MRRA in a manner it deems appropriate. MRRA will evaluate all proposals consistent with the following:

A. *Responsiveness to the RFP*

MRRA will consider all material submitted to determine whether the response to the RFP is in compliance with the RFP documents. Proposals should be **limited to five (5) pages**, not including resumes or relevant supplemental attachments. Proposers are encouraged to present information in a clear and concise manner.

B. *Ability to Perform Required Services*

MRRA will consider all the relevant material submitted by each proposer and other relevant material it may otherwise obtain to determine whether the individual or firm is capable of providing services of the type and scope specific to the RFP. The following elements may be given consideration by MRRA;

1. The ability and capacity of the person or firm and the skills, experience, and availability of the specific individuals to be assigned to MRRA to perform the services required;

2. The quality of performance by the individual or firm on previous and similar contracts and such other information as may be secured and considered relevant by MRRA including information obtained from references provided; and

3. The ability of the individual or firm to present professional work; the skill of the individual or firm as demonstrated by samples of similar work and/or references from similar organizations.

C. *Fees*

D. *References.*

Communications in Reference to this RFP

Send any communication in reference to this RFP in writing or e-mail to:

Ashley Rand, Deputy Director
Midcoast Regional Redevelopment Authority
15 Terminal Road, Suite 203
Brunswick, Maine 04011

E-mail: ashleyr@mrra.us